

Member Information Service

Decisions made by Cabinet Members

The following decisions have been made by the Cabinet Member for Customer Services and will come into effect at 10.00a.m. on Thursday 14 March 2019, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Adjustment of Local Land Charges Official Search Fee

The Cabinet Member for Customer Services authorised the increase of the Local Land Charges Official Search fee for 2019/20 from £103.40 (inc. VAT) to £111.00 (inc. VAT).

Procurement Code Review

The Cabinet Member for Customer Services authorised changes to the Council's procurement rules to take account of legislative and internal departmental changes that have taken place since the Council's Procurement Code was last updated in September 2015.

Copies of the documents are attached to this email. In due course, the documents will be an Executive Decision which can be found [here](#).

Committee Meetings

Please note that all meetings start at 7.00 pm in the Council Chamber, unless otherwise stated.

MARCH 2019

- 6 March – Scrutiny Committee for Community, Housing and Planning
- 11 March – Cabinet @ 4pm
- 12 March – Scrutiny Committee for Leader, Resources and Economic Growth
- 19 March – Licencing Committee @ 5:30pm
- 20 March – Scrutiny Committee for Customer Services and Service Delivery - **Please note change of date from 13 March.**
- 27 March – Council

APRIL 2019

- 29 April – Cabinet

PLANNING COMMITTEES

MARCH 2019

- ~~14 March – Planning Committee A – **Cancelled due to lack of business**~~

26 March – District Planning Committee @ 2pm - **Please note change of date from 21 March.**
28 March – Planning Committee B

APRIL 2019

11 April – Planning Committee A
17 April – District Planning Committee @ 2pm

Agendas – Items to be considered

Scrutiny Committee for Community, Housing and Planning – 6 March 2019

Equality and Diversity Progress Report 2018.

Review of the Housing Allocation Scheme.

Cabinet – 11 March 2019

Strategic Risks 2019-20.

Court Bushes Community Building Proposed Lease Disposal.

Land at Hurst Farm, Hurstwood Lane, Haywards Heath.

Land at Maple Drive, Burgess Hill.

Proposed Development of Land at Hammonds Ridge, Burgess Hill.


Scrutiny Committee for Leader, Resources and Economic Growth – 12 March 2019

Progress to the Sustainability Strategy 2018-23.

Performance Monitoring for the Third Quarter of 2018/19.

Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.

Date & Time	Training Event	Indicator
NEW DATE 21 March 2019 @ 10.00am – 12 noon (Committee room)	Gypsy and Traveller Incursions	

Gypsy and Traveller Incursions

Following a number of Gypsy and Traveller incursions within the District during the Summer of 2018, this session will provide Members with information on how to report concerns and what action can be taken against illegal encampments, including the responsibilities of the Council and the Police.

Please confirm your attendance at antisocialbehaviour@midsussex.gov.uk. Please note that numbers will be limited due to the size of the room available, but we plan to run another session soon after the local elections for new members and for those unable to attend the first session.

Information and News

MSVA - E-Bulletin

Please find the latest edition of the Mid Sussex Voluntary Action E-Bulletin [here](#).

Update on Licensing Dog Boarding Franchises in the Mid Sussex District Council Area

Under the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 the Council are required to licence dog boarding premises which includes people offering their services to board dogs in their private homes as a business. This does not affect arrangements where a neighbour or family member looks after dogs during a holiday or similar period.

Dog Boarding Franchises are a popular variant of home boarding. Where a Head Office of the franchise will advertise premises where dogs can be boarded (these sites are known as 'host premises'). The head office and the host premises can be located anywhere within the country and the dog owners can book through the franchise company for one of the host premises to home board the dog. At this time there are six potential premises in the MSDC area.

Since October 2018 there has been some debate on whether the host premises needs to be licenced if the Dog Boarding Franchise has a licence. In effect would they come under the umbrella of the Franchisee's licence?

Mid Sussex District Council has obtained Counsel's opinion on this. Counsel's opinion is that, the Dog Boarding Franchise and the host premises need to have separate licences as they both meet the activity and business test detailed in the regulations.

Accordingly the Licensing Team will be advising such businesses that any premises in the district providing dog boarding using this model will be required to be licensed independently from the franchise head office.

News Releases

For further information or copies of the press releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

04 March 2019 - [Rogue developer fined for breach of planning laws](#)

04 March 2019 - [Corporate Plan and Budget approved for 2019/20](#)